



Viewing Film Prints at the Amistad Research Center

Film prints are made accessible by appointment only and in close consultation with Amistad staff. Although films do not circulate for individual use, students, filmmakers, artists, and researchers are encouraged to use the collections on-site. If their condition allows, prints from Amistad's collections may be viewed on a flatbed viewer at the Center's offsite facility. Please note:

- Food and drink are not allowed at the facility.
- Copying devices, including scanners, cameras, and recorders, are prohibited.

Viewings take place on site only, during the hours of Monday through Friday, 10 a.m. to 4 p.m. The fee for the monitored use of the flatbed viewer is \$25 per hour. Payment is due at the end of the session. We accept cash, checks, and debit/credit cards.

- Access to prints is limited to titles that are not available on home video.
- Requests to view materials must be submitted at least 10 business days before your proposed visit date, to allow Amistad staff sufficient time to retrieve the film and prepare it for viewing.
- Requests will be granted at the discretion of the Amistad Research Center staff.

Researchers interested in setting up a viewing appointment should contact Audiovisual Archivist Brenda Flora via e-mail (bflora@tulane.edu). In your e-mail, please include:

- Mailing address and phone number
- Institution/company
- Job title/student status
- A two-to-three line description of your research project
- Prioritized list of film titles essential to your research project
- Proposed dates of visit

Once staff has reviewed your requests, you will be contacted and advised of item availability and viewing appointment dates.

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